

# Project PAL inc.

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## **INTERNAL BY-LAWS**

*June 2014*

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2014**

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# **SECTION 1 : GENERAL PROVISIONS**

## **1.1 Name**

The name of the organisation is: Projet P.A.L. Inc.

Projet P.A.L. inc. is a legally constituted corporation in virtue of Part III of the business act (L.R.Q. chapter C-38) of the province of Quebec.

## **1.2 Headquarters**

Headquarters are located in Verdun.

### **1.2.1 *Projet P.A.L. Inc.'s Mission***

People living with mental health challenges often suffer from discrimination and isolation.

Projet P.A.L., a bilingual community organization, founded in 1975 responds to these issues by offering diverse services using an alternative approach of empowerment and mutual aid :

- o a receptive daily drop-in centre offers community meals and many social and educational activities;
- o a housing program offers short and long term housing and follow-up services and is committed to the creation and development of affordable social housing;
- o a defense of rights program addresses the needs through aid, accompaniment, and advocacy; through collective action, political lobbying and public education, Projet P.A.L. is dedicated to improving the quality of life for those who live with mental health challenges.

## **1.3 Objectives**

- a) To be the official spokesperson on all matters pertaining to the psychiatrized in the southwest Region and to assure the respect of rights of the psychiatrized, as citizens.
- b) To establish priorities in response to needs expressed by the psychiatrized and to create programs responding to these needs, as long as that does not constitute services that already exist.
- c) To encourage volunteer involvement of members aimed to increase their empowerment in the planning, creation and functioning of the various programs.
- d) To work in collaboration with community organisations, the network of social and health services, and interested professionals and volunteers in order to make maximum use of established services through information, reference and support programs for the psychiatrized.
- e) To sensitise and inform principally the residents of the south-west Montreal Region encompassing: Verdun, Ville LaSalle, Pointe-St-Charles, Côte St-Paul, Ville Émard, on the difficulties confronting the psychiatrized in the community and the solutions to be sought.
- f) To remain flexible, keeping in mind that each person is unique and has individual needs. The person must determine for himself or herself what steps to take towards social reintegration in the community and on the labour market.
- g) To obtain monies, subsidies and other contributions and to organise financing campaigns to obtain funding for the creation of new community resources for the psychiatrized living in the region.

- h) To administer such monies and contributions towards non-profit goals and with a view to furnish the psychiatrized with services leading to their social reintegration.
- i) To offer individuals with mental health problems support and assistance in all aspects of community living.
- j) To offer opportunities for shared residences, supervised apartments and low-cost housing. To offer a learning environment at Projet P.A.L.'s Transition House for the development of basic life skills necessary for community living survival and for social reintegration.
- k) To help members ensure that their rights as citizens are respected, and to empower members to defend their own rights.

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Projet P.A.L. defines the term "PSYCHIATRIZED" as follows:

***“ A person who is / has been followed in mental health or has / has had emotional or psychological suffering causing a disruption in his/her daily functioning.”***

(By-law 2.1)

## SECTION 2 : MEMBERSHIP

### **2.1 Definition of membership**

All Projet P.A.L. Members are expected to follow and respect Projet P.A.L.'s philosophy, objectives and internal by-laws.

Membership is divided into four (4) categories:

A **Participant Member** is a person who is/has been followed in mental health or has/had had emotional or psychological suffering causing a disruption in his/her daily functioning and one who actively participates in an gives back to the organization.

- A **Temporary Participant Member** keep his temporary status until he/she has participated to an orientation session and he/she has identified his participation within the organization. The temporary member status give access to services and activities but some privileges are suspended – see annex
- A **Community Support-Member** is a person who is empathetic towards the organisation and/or who volunteers his or her time to the organisation.
- The third category of membership consists of members without the right to vote (with respect to by-law 3.6 on voting rights): an **Employee-Member** is any salaried employee of Projet P.A.L. and the coordinator of the organization.

### **2.2 Membership card**

Dues for the membership card are established by the General Assembly. The membership card is valid from April 1<sup>st</sup> of the current year until March 31<sup>st</sup> of the following year. The

present membership fee is \$2.00 per year for participant members, and 5,00\$ or more for community members and employee-members wishing to donate more.

***N.B. A membership card bought between February 28<sup>th</sup> and March 31<sup>st</sup> will be valid until March 31<sup>st</sup> of the following year.***

**Permanent Participant members** have the priority on Projet P.A.L.'s Therapeutic Measures (the Social Club, Animating Club, Cleaning Supervision, Volunteer Bank and cleaning, etc.). Priority for special activities such as sugaring-off, summer camp etc. goes to Projet P.A.L. **Participant members** in good standing (being **Permanent** or Temporary) on a first come, first serve basis. The Board of Directors reserves the right to make special conditions for certain special events.

A member in good standing is one whose valid membership card is at least ten (10) days old and he/she is not suspended or expelled from Projet P.A.L.

### **2.3 How to obtain the card**

Cards are issued to anyone corresponding to the definition of Membership (see 2.1.) and having paid the annual fee. The membership card is issued on location of the organisation to individuals applying in person.

### **2.4 Resignation**

Any member can resign by forwarding a written notice addressed to the President of the Board of Directors. Resignation takes effect upon receipt by the Secretary.

### **2.5 Suspension and Expulsion**

A member may be suspended from Projet P.A.L. for a period of time after a procedure decided by the Board of Directors, or expelled definitively by a resolution supported by two-thirds (2/3) of the Board members in attendance if said individual infringes upon by-laws of the corporation or if his/her conduct or activities are considered damageable to the corporation or if he/she neglects to pay his fees when due. Race, colour, religion, political beliefs, language, ethnic or national origin, sexual orientation, social condition, a person's handicap or the use of means to palliate said handicap cannot be put forward as reasons for suspension or expulsion.

A member suspended or expelled may appeal the decision to the Board within thirty (30) days following receipt of the written motion. The Board of Directors must rule within fifteen (15) days of receiving the written appeal. A General Assembly can be called upon by the suspended or expelled member to rule on the suspension or expulsion, within three (3) months after the decision of the appeal. In the period of suspension or expulsion, the membership rights and privileges are also suspended - i.e. rights as outlined in the internal by-laws.

### **2.6 Definition of the Members' Assembly**

The Members' Assembly is held on the 3<sup>rd</sup> Sunday of each month (with holiday breaks in December, June, July and August). To change this day on a temporary or permanent basis it would have to be approved by a majority of members at the Members' Assembly. The quorum for that meeting consists of ten (10) members in good standing (the majority (50%+1) must be participant-members).

At the Members' Assembly, members in good standing discuss and adopt day and evening programs, special activities, outings, and rules and policies affecting the day-to-day life of Projet P.A.L.

The members have the right to determine the procedures and content of the meeting, for example: elect the animator and the secretary for that meeting. For all other matters other than those discussed above, the Members' Assembly may make recommendations to the Board of Directors.

The liaison between the Board of Directors and the Members' Assembly will be the responsibility of the representatives from the Board of Directors present at the Members' Assembly.

The staff function is to support the organisation of the Members' Assembly and to encourage the members to take charge of the meeting.

The Members' Assembly cannot contravene the rules of the internal by-laws of Projet P.A.L. Inc.

### **2.7 Adoption of Rules and Policies**

The Board of Directors and/or the Members' Assembly reserve the right to adopt rules and policies that serve to preserve and respect the community spirit and safety of Projet P.A.L. Inc.

### **2.8 Rights and Recourses to Point 2.7**

Any member who feels his/her rights have been infringed upon under by-law 2.7 has the right to recourse with the appropriate mechanism i.e. the Members' Assembly, the Board of Directors, or the Coordination. In cases of conflict of interest between Projet P.A.L. and a member, said member will be duly informed of the external resources available to assist him/her with his/her rights.

## **SECTION 3 : GENERAL ASSEMBLY**

### **3.1 Definition**

There are two (2) types of General Assemblies: the annual and the special.

### **3.2 General Annual Assembly**

An Annual General Assembly will be held at the most three (3) months after the close of the financial year, at a location, date and time set by the Board of Directors.

### **3.3 Purpose of the Annual General Assembly**

The administrators and committees present the Annual General Assembly with the Annual Report. The Annual General Assembly elects the Board of Directors, adopts general objectives and establishes priorities for the upcoming year.

The Annual General Assembly may discuss any matter placed on the proposed agenda ten (10) days prior to the Annual General Assembly. Any member duly seconded may submit for discussion on the agenda a question or a proposal. Said question or proposal must be given in writing to the Board of Directors ten (10) days prior to the Annual General Assembly.

### **3.4 Convocation Notice**

A written notice of time, place and purpose of the Annual General Assembly is forwarded by mail or delivered by hand to each member within ten (10) to thirty (30) days preceding the

Assembly date. The convocation must be accompanied by the agenda proposed by the Board of Directors.

### **3.5 Quorum**

Quorum is achieved by the number of members in good standing present at the meeting (the majority (50%+1) must be participant-members). Members in attendance at the Annual General Assembly may decide to cancel the meeting should they judge the members in attendance are not sufficient to represent the whole membership and/or, Community-support members may be asked to rescind their right to vote to respect that the majority (50%+1) must be participant-members. In the event of cancellation of the Annual General Assembly, a second call to hold an Annual General Assembly must be given in the following month in accordance with the procedure described in Section 3.4.

### **3.6 Voting Rights**

Any member whose name appears on the books of the corporation and who holds a membership card in good standing and has been a member for at least the past ten (10) days prior to the day of the Annual General Assembly has the right to vote, keeping in mind that the majority (50%+1) of voters must be permanent participant-members and that employee-members do not have voting rights.

To favour participant-member empowerment at these meetings, the function of Projet P.A.L.'s salaried employees and the coordinator is to support the organisation of the Annual General Assembly; to aid in the clarification of information (i.e., resource-persons) and; to encourage participant-members to take a leadership role in any and all discussions.

### **3.7 President of the Annual General Assembly**

Members designate by simple majority vote (50%+1) a president, whose mandate is to ensure that the Assembly's procedures are followed at the Annual General Assembly. The president does not have to be a member of the organisation, and does not have the right to vote.

### **3.8 Secretaries of the Annual General Assembly**

Members designate by simple majority vote (50%+1) two (2) secretaries (a Francophone and an Anglophone) whose mandate is to write the minutes of the Annual General Assembly which should contain the proposals, the amendments and the results of the votes and account briefly for discussions.

### **3.9 Voting Procedure**

Members vote by a show of hands except for the election of Board of Directors Members, which is held by secret ballot. However, any member duly seconded may request a vote by show of hands on a proposition he/she brings concerning another way to cast the vote.

### **3.10 Voting Results**

Members render their decision by a majority of votes. In the case of a tie, a new discussion period is opened. To legally modify the present internal by-laws, to change the name of the corporation, the number of people on the Board of Directors or to change the location of the headquarters a favourable vote of two-thirds (2/3) of the members in attendance is needed keeping in mind that the majority (50%+1) of voters must be participant-members.

### **3.11 Special General Assembly**

A Special General Assembly may be convened upon request of the Board of Directors or by a signed request addressed to the Board of Directors from one-third (1/3) of the membership in good standing of the organisation. The Board of Directors must hold a



Special General Assembly at least twenty-one (21) days and at most twenty-eight (28) days following the request. The Special General Assembly can only discuss the subjects for which it has been convened. Section 3.4 to 3.10 are also applicable for a Special General Assembly.

## **SECTION 4 : BOARD OF DIRECTORS**

### **4.1 Number**

The Board of Directors is composed of seven (7) members who are designated as follows: four (4) participant members and three (3) community support members. One (1) of the community support member positions is to be a Projet PAL staff member who is appointed by employee members.

### **4.2 Election**

Elections of members to the Board of Directors are held once a year at the Annual General Assembly (with the exception of By-law 4.7 Vacancies). All nominees to the board must be members in good standing and must complete and comply with the *Board of Directors Candidacy Application*, which must be submitted to the Projet PAL office at least ten (10) days before the Annual General Assembly. The members are elected in conformity with Section 4.1 by secret ballot. All candidates must be elected with at least thirty-five percent (35%) of the vote of those members present at the Annual General Assembly.

### **4.3 Term of Office**

The members elected to the Board are there for a term of two (2) years. The staff member representative is appointed for a term of one (1) year.

Members can be re-elected at the end of their term, up to two (2) consecutive terms of two (2) years. After two consecutive terms the members can, on a yearly basis, submit their candidacy for a term of one (1) year (respecting the nomination procedure outlined in by-law 4.2 Election).

### **4.4 Remuneration**

Members of the Board of Directors are not remunerated for any and all Board of Directors activities.

### **4.5 Resignation**

Any member of the Board of Directors may, at anytime, give his/her resignation in writing, addressed to the Secretary or delivered by hand at a meeting of the Board of Directors or at a membership meeting. The resignation comes into effect upon receipt.

### **4.6 Disqualification**

A member of the Board of Directors may be disqualified by the Board for the following reasons:

- ceasing to be a member in good standing;
- missing three (3) consecutive meetings without valid reason;
- or other major reason.

#### **4.6.1 Justification of absence by a Board member**

A member who cannot attend a regular Board of Directors meeting must advise the president or the coordinator as soon as possible explaining the motive of his or her absence.

#### **4.6.2 Disqualification notice**

The Board member in question must be advised in writing at least five (5) days in advance that his or her disqualification will be put on the agenda of the next Board of Directors meeting (this will be discussed in a closed session). Before the Board of Directors renders a decision, the member concerned must have an opportunity to be heard.

#### **4.7.1 Vacancies**

Vacancies on the Board of Directors are posted for at least two (2) weeks. Candidates recommended to the Board of Directors outside of the Annual General Assembly will be elected by the Board of Directors at their regular monthly meetings by a simple majority vote (50% + 1). The candidates for Board vacancies must have their candidacy forms duly signed and completed. Participant-Member candidates will be recommended by the Members' Assembly to the Board of Directors. Community Support-Member candidates will be recommended to the Board of Directors by the Team and/or Projet P.A.L. members.

#### **4.7.2 Vacancies in current year**

Board members who fill vacancies on the Board of Directors during the year have to be re-elected at the next Annual General Assembly.

#### **4.8 Duties and Powers of the Board of Directors**

Board members should exercise the powers conferred to them with care, prudence, diligence and competence, and, as would any reasonable person, with honesty, loyalty and in the interest of Projet P.A.L. and the population it serves.

The Board of Directors must see to the corporation's administration in the following areas:

- ⇒ the Board must evaluate and take decisions on any and all recommendations from the Members' Assembly;
- ⇒ public and external relations;
- ⇒ hiring of staff and supervision of the coordinator's work;
- ⇒ fund-raising and daily administration of the goods and monies in keeping with the Charter and By-laws as well as the objectives adopted at the Annual General Assembly.
- ⇒ assure the quality, relevance and effectiveness of the programs/services offered by the organisation;
- ⇒ assure the accessibility of programs and services to individuals with mental health problems, assure that the organisation respects the rights and needs of these individuals, and assure that requests and complaints are heard and responded to with diligence and promptness;
- ⇒ work to promote services and programs which provide continuity and are complementary to the programs and services offered by other mental health resources in the community, in institutions and by the health and social service network;
- ⇒ assure the optimal utilisation of the resources available to the organisation respecting at all times the funding agreements signed with the organisation's funders;
- ⇒ assure the motivation, participation and training of human resources, including the maintenance and development of employee skills; and

- ⇒ define the organisation's goals and, in consultation with Projet P.A.L.'s membership, formulate plans to attain these objectives in all matters pertaining to programs and services, management and resource development.

The Board of Directors can take all decisions concerning the management of the corporation that do not contradict the law and its regulations, nor the statutes and general by-laws.

#### **4.9 Frequency of meetings**

The Board of Directors may meet as often as deemed necessary but must meet at least five (5) times a year, and will determine at the close of each meeting the exact date of the following meeting.

#### **4.10 Special Meeting of the Board of Directors**

In exceptional circumstances, three (3) administrators may convene a special Board meeting at anytime and for any purpose. In this eventuality, notice can be sent by fax or by phone if possible at least two (2) hours before the session will be held. Only the subjects for which the meeting has been called can be on the agenda.

#### **4.11 Meeting Convocation Notice**

The co-presidents of the Board of Directors or a person mandated to this effect addresses the convocation notice to each member of the Board by letter posted at least seven (7) days prior to the meeting, or delivered by hand one (1) week ahead. A person who has not been reached will not invalidate the meeting. The convocation notice shall be posted at least seven (7) days in advance, in the offices of the organisation.

##### **4.11.1 Participation by telephone**

If all administrators are in agreement they can participate in a Board meeting by telephone communication. They will be recognised as having assisted in the meeting.

#### **4.12 Quorum**

A majority - four (4) of seven (7)- of members in office will constitute quorum if at least 2 of these 4 people are participant members.

In case of not obtaining quorum, the executive committee will act de facto in the place of the board until the next meeting scheduled within the next three months, as previewed in article 4.9 of the By-laws.

In such instance, the executive committee holds the same powers and responsibilities usually conferred to it.

#### **4.13 Voting Procedure**

All matters submitted will be voted on and carried by a majority vote. The vote is held by a show of hands after discussion of a proposition. The decision may be taken by a secret ballot following a motion by a Board Member and carried by a majority. Should the vote be tied, another discussion period may be opened, or the motion may be postponed until the next meeting of the Board of Directors. A telephone consultation or any other means may be used by the Board of Directors to obtain the general opinion of its members on this proposition.

#### **4.14 Chairmanship of the meeting**

The chairmanship of the meeting is generally held by the Board of Directors co-presidents. In their absence, the vice-president (the secretary) will chair the meeting.

#### **4.15 Secretary ship of Meetings**

The responsibility of the secretary of the Board of Directors meetings is alternated among the Board Members, or filled by a resource person accepted by all (unless it is decided differently to point 5.4).

#### **4.16 Closed Meetings**

The Board of Directors may hold a closed session if it is deemed necessary, especially to protect persons from prejudice.

#### **4.17 Membership Participation**

Any member may attend the Board of Directors meeting as an observer. A period for comments and questions by members of the organisation will be opened after discussion of each item on the agenda and before the vote. The Board of Directors according to the items on the agenda shall fix the length of time of this period.

#### **4.18 Access to Board documents**

Under the reserve of the protection of personal information, documents or parts of Board documents can be accessible to members in good standing who make the request in writing to the Board secretary expressing the reason for the request.

##### **4.18.1. Deliberating Procedures**

The Board can adopt rules and policies that it judges appropriate for the governing of its deliberations and the diffusion of its Board minutes (under reserve of the right to privacy act). In absence of and procedures, the Board should refer to the "*Guide de procédures des assemblées délibérantes (Code Morin)*."

## **SECTION 5 : DUTIES OF MEMBERS OF THE BOARD OF DIRECTORS**

#### **5.1 Appointment**

The executive of the corporation are: two (2) co-presidents, a (1) vice-president (secretary) and a (1) treasurer.

#### **5.2 Election**

The Board of Directors shall, at its first meeting following the General Annual Assembly and thereafter when circumstances warrant, elect the officers of the Board of Directors. The officers will be elected from amongst the members of the Board of Directors. Co-president elections will be conducted so as to elect one (1) from amongst the participant members and one (1) from amongst the community support members.

#### **5.3 Co-Presidency**

The co-presidents are the official representatives of the corporation both administratively and legally. They generally preside over the Board of Directors meetings jointly or by alternating. They look after the application of the by-laws of the corporation and co-ordinate the work of the other officers.

#### **5.4 Vice-President (secretary)**

In case of absence or incapacity to act as co-presidents, the vice-president (secretary) replaces them and exercises their powers and functions.

The vice-president (secretary) is responsible for signing the minutes of the meetings, and other documents judged to be pertinent; unless it is decided differently to point 4.16, the officer will be the secretary of the meetings.

#### **5.5 Treasury**

The treasurer is specifically responsible for finances of the corporation inasmuch as he or she must look after proper accounting procedures, preparation of budgets and balance sheets as required by the Board or the law.

#### **5.6 Representatives to the Members' Assembly**

The two (2) participant members – one (1) elected the Members' Assembly and one (1) elected by the Board – are the official representatives for the Members' Assembly and it is these representative present at the Members' Assembly meetings that ensure decisions and information from both parties are transmitted from one to the other.

#### **5.7 Ad Hoc Committees**

The Board of Directors may create one or more committees befitting the needs or requests of the membership. In accord with the roots of P.A.L.'s alternative philosophy, every effort should be made to ensure that 50% + 1 of the members of a committee are participant members. If this is not possible, there must be a minimum of two (2) participant members and one (1) staff member on each committee.

Any members in good standing within the organization interested in forming a committee may do so by making a request to the Board of Directors.

#### **5.8 Mandate of a Committee**

The mandate of a committee may be temporary or permanent. It may deal with performing one or more duties, the creation of one or more activities or research on a specific subject. Each committee must account for its mandate to the Board of Directors and/or the General Annual Assembly.

##### **5.8.1 Consultation**

With respect to P.A.L. by-laws 5.7 and 5.8 the *Ad Hoc Restructuration Committee* has been created to examine Projet P.A.L. policy and procedure. The *Ad Hoc Restructuration Committee* is composed majoritarily of Projet P.A.L. participant members (nominated from the Board of Director's and the Members' Assembly) as well as up to three team members nominated by Projet P.A.L.'s team of permanent employees.

In the spirit of consultation, the *Ad Hoc Restructuration Committee* is responsible for making every effort to reach a consensus between the different Projet P.A.L. mechanisms (i.e. Board of Directors, Members' Assembly, Team). However, the *Ad Hoc Restructuration Committee* cannot contravene the internal by-laws of Projet P.A.L. especially with respect to the powers of the Annual General Assembly, Board of Directors and Members' Assembly.

##### **Elaboration of consultation process:**

Information needs to be shared between all Projet P.A.L. mechanisms. This means that representatives of different mechanisms need to bring information to their respective groups and time needs to be made to discuss this information. This also implies that each person has the responsibility to read this information and prepare their comments as far *in advance* as possible before meeting to make recommendations.

It is the *Restructuration Committee's* responsibility to make sure that all members and team members receive detailed information about any policy change/addition that it is examining on behalf of P.A.L. That is to say, ensure accurate and detailed log book entries, accessible committee minutes, posting of information in the Drop-in Centre and the times at which recommendations will be discussed at the different Projet P.A.L. mechanisms.

Annual General Assembly propositions should be discussed *in advance* of the AGA with the pertinent Projet P.A.L. mechanisms. Any new proposals brought to the AGA should be referred to the appropriate Projet P.A.L. mechanism (e.g. Board of Directors, Members' Assembly, Ad Hoc Committees).

The team of permanent employees is an important part of the consultation process and should be informed by staff representatives on committees as to what is going on in the committees. The committees need to inform the team on issues discussed as much as possible. It is important that team members feel that they are heard. The team meeting is the primary mechanism for the permanent team to exchange and discuss all issues. The team must feel comfortable expressing themselves in this forum.

The Members' Assembly is the primary place for members to exchange and discuss issues. Committee members who are participant and community members need to inform the Members' Assembly on issues discussed at their committees as much as possible.

## **5.9 Functions of the Coordinator**

Conforming to Board of Directors' directives, the coordinator is responsible for the execution of the organisation's mandates and for its representation. The coordinator's responsibilities include:

- ⇒ ensuring the efficient management of the organisation's human resources, material resources, finances and information within the forecasted budget framework approved by the Board of Directors;
- ⇒ ensuring the quality of services rendered;
- ⇒ ensuring the general functioning of the organisation and the quality of activities; and
- ⇒ furnishing the Board of Directors with all the information needed to exercise its responsibilities.

As well as the above, the coordinator can exercise other powers that the Board of Directors deems useful to delegate to him or her. The coordinator participates on Board committees and attends all the Board meetings, unless advised to the contrary.

## **5.10 Nomination, evaluation and destitution**

The coordinator is hired, evaluated and dismissed by the Board of Directors. A resolution adopted by at least two-thirds (2/3) of the administrators is necessary to proceed with the hiring, the suspension or the firing of a coordinator.

The coordinator must leave the Board meeting at the Board's request when the subject concerns the coordinator's evaluation, dismissal, salary or a complaint against him or her. In all these cases, there will be an opportunity for the coordinator to be heard and the meeting will continue behind closed doors.

## **SECTION 6: FINANCIAL PROVISIONS**

### **6.1 Signing of business transactions, contracts or commitments**

All cheques, notes, bills of exchange and other business transactions, contracts or agreements engaging the corporation must be signed by the Treasurer and any other persons designated by the Board of Directors.

### **6.2 Financial Year**

The financial year begins on April 1st of the current year and ends on March 31st of the following year.

### **6.3 Auditing**

Financial statements will be audited each year by an auditor chosen for that purpose by the Board of Directors. Corporation books will be brought up-to-date as soon as possible at the close of each financial year. The books are subject to examination on the premises by any members in good standing, upon request, during regular working hours.

### **6.4 Borrowing Powers**

The Board of Directors may take the necessary procedures to guarantee and effect one or more loans within the financial capacities of the corporation and in accordance with the law.

### **6.5 Valued Immovable Properties**

The value of the immovable properties that the corporation can possess is limited to \$2,000,000.

### **6.6 Dissolution**

In the advent of the corporation's dissolution or the liquidation of its goods, all corporate remaining assets after payment of its debts will be distributed to one or more qualified donee.

Signed in Verdun on \_\_\_\_\_ 200\_\_

*President :* \_\_\_\_\_  
(name in block letters) signature

*Treasurer :* \_\_\_\_\_  
(name in block letters) signature



# Annex

mode status	PERMANENT Participant members	TEMPORARY Participants Members	Community support Members	Employee Members
<b><u>PRICE</u></b>				
Membership card	2,00 \$	2,00 \$	5,00 \$	5,00 \$
Meals	1,50 \$	2,50 \$	2,50 \$	2,50 \$ <sup>1</sup>
Outings	6,50 \$	9,00 \$	9,00 \$	9,00 \$
Christmas Party	5,00 \$	7,50 \$	7,50 \$	5,00 \$

<b><u>PRIVILEGES</u></b>				
Vote at AGA	Yes	No	Yes	No
Committees	Yes	No	Yes <sup>2</sup>	Yes <sup>2</sup>
Meal card	Yes	No	No	No
Therapeutic measures	Yes	NO (except cleaning)	NO (except cleaning)	....
Meal tasks	Yes	Yes	Yes (if no one)	....
Services / programs	Yes	Yes	Yes	....
Free meals	Yes	Yes	Yes	Yes

- 1) Except when working in the drop in
- 2) Participant members have to be a majority